

# REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
5	07/22/13	Open	Action	07/10/13

Subject: Authorizing the Solicitation of Proposals for On-Call Real Estate Services

## ISSUE

Whether or not to Authorize the Solicitation of Proposals for On-Call Real Estate Services.

## RECOMMENDED ACTION

Adopt Resolution No. 13-07-\_\_\_\_, Authorizing the Solicitation of Proposals for On-Call Real Estate Services.

## FISCAL IMPACT

Budgeted:	Yes	This FY:	\$	N/A
Budget Source:	Capital/Operating	Next FY:	\$	N/A
Funding Source:	Various Projects	Annualized:	\$	N/A
Cost Cntr/GL Acct(s) or	TBD*	Total Amount:	\$	N/A

### **Capital Project #:**

\*This action does not involve the expenditure of funds. The contract award will be presented to the Board as a future action. Work orders will be paid with federal, state and/or local funds. Specific funding will come out of budgets for each of the various projects that require support.

## DISCUSSION

Staff is proposing to release a Request for Proposals to firms qualified to provide all the necessary services to manage and negotiate Real Property acquisition and appraisal, and relocation, title, and property management services for properties required for RT's projects.

The primary objective of engaging a qualified on-call real estate team is to have agents readily-available to support RT's real estate needs for all of RT's projects, as needed. Staff proposes that the real estate consultant team would be retained on contract, for a not to exceed amount of \$1,000,000, over a period of up to 5 years, with the work to be performed on a work order basis. Staff proposes that RT award a contract or contracts with a 3 year term and two one year options to renew. Any work order that exceeds \$100,000 will be brought before the Board for approval.

Staff recommends that the Board authorize Staff to solicit proposals for On-Call Real Estate Services.

Approved:

Presented:

Final 07/11/2013

General Manager/CEO

Director, Project Management

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RESOLUTION NO. 13-07-\_\_\_\_\_

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

July 22, 2013

**AUTHORIZING THE SOLICITATION OF PROPOSALS FOR ON-CALL REAL ESTATE SERVICES**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Solicitation of Proposals for On-Call Real Estate Services is hereby approved and authorized for release.

THAT, the Solicitation of Proposals be advertised pursuant to the provisions of the RT Procurement Ordinance.

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PATRICK HUME, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary